HCLHIC - Community Health Focus Group Collaboration Stipends

**Engaging Communities to Assess Current Health Needs**

1. **WHAT:** The Howard County Local Health Improvement Coalition (HCLHIC) seeks to work with community-based organization(s) to reach populations impacted by known health disparities in Howard County through focus group discussions.

Partners would be offered a $2,500. stipend to support these efforts by bringing together community members for focus group sessions. Sessions would be moderated by Howard County Health Department (HCHD) staff, and partners would be provided a stipend for to support the efforts by providing meeting space (virtual/in-person), special accommodations such as American Sign Language Interpreter (ASL) and Translator(s), refreshments and/or incentives.

**Activities must be completed by August 15th. Half of the funds will be issued upon award and the remainder will be issued upon receipt of final outcomes report.**

1. **WHO: Partners that can apply for this opportunity must be**:
	* A current non-profit group in Howard County;

Membership in the Howard County Local Health Improvement Coalition is encouraged. Membership application information can be found at [www.hclhic.org](http://www.hclhic.org).

1. **HOW:** Interested organizations should submit applications to host focus group sessions via the [application form](http://www.hclhic.org/images/HCLHIC_Community_Mini_Grant_Application.docx) by **5:00pm on 7/23/2021**.

Additionally, to expedite payment if awarded for funding, please complete the attached application below and submit with W9 to:

Reena Rambharat, MPH, CHES®

Manager, Howard County Local Health Improvement Coalition

Howard County Health Department

brambharat@howardcountymd.gov

410-313-6573

For best consideration, applications should include:

* Specific efforts to engage Howard County community members from one (1) of the following priority groups:
	+ African Americans
	+ Hispanics
	+ Asian Americans
	+ Individuals living with Disabilities
	+ Faith Leaders
	+ Child-focused (coaches, parents, etc.)
* Participation of a minimum of 25 and up to 50 community members in focus group session (s)
* Number of focus group session(s)

(*Note: Each 90-minute focus group session will accommodate 8 – 10 individuals)*